

**MINUTES OF THE  
MONTGOMERY COUNTY EMERGENCY COMMUNICATION DISTRICT  
BOARD OF MANAGERS**

**REGULAR MEETING**

**January 20, 2021**

CALL TO ORDER  
CALL OF ROLL

PRESENT: Paul Virgadamo, President  
Robert Hudson, Vice President  
Ryan Gable, Secretary  
Larry Foerster, Legal Counsel  
Mike McClosky, Ex-Officio Member  
Chip VanSteenberg, Executive Director

After a roll call by the Board President establishing a quorum was present, the meeting was called to order at 12:00 p.m. by President Virgadamo.

The meeting agenda, which was posted in accordance with the Texas Government Code, Chapter 551, was presented.

Agenda folders containing data relating to agenda items had been furnished to Board Members prior to the meeting of the Board.

Agenda items were considered by the Board. The action taken concerning such items is shown on the official Board Action Sheet attached hereto and made a part of these Minutes.

After all business properly brought before the Board had been considered, the Board Meeting adjourned.

*These minutes were approved at regularly scheduled board meeting on March 24, 2021.  
If needed, an official, signed copy may be obtained at the MCECD office.*

## **OFFICIAL MINUTES OF THE MCECD BOARD OF MANAGERS**

### **Public Comments**

No one requested to address the Board.

### **Executive Director's report on 9-1-1 call volume and answering performance for the calendar year 2020**

Mr. VanSteenberg stated he is working on an annual report but wants input from the agencies on call volume. In the interim, Mr. VanSteenberg presented the report he had prepared for the Montgomery County Fire Chief's Association.

**Item was discussion only; no action was taken.**

### **Executive Director's financial report for the fiscal year that ended September 30, 2020 (unaudited)**

Mr. VanSteenberg reviewed the district's financial condition for the fiscal year ending September 30, 2020, noting that the audit is ongoing.

**Item was discussion only; no action was taken.**

### **Executive Director's Report on Items of Community Interest for Which No Action will be Taken**

Mr. VanSteenberg discussed the following items:

- Developing draft interlocal agreement to present to the heads of the PSAP agencies to work together while adding elements of teamwork and accountability, and improving the whole 9-1-1 call taking experience.
- Working on street naming projects throughout the county, to correct, unify, and validate all the street names across the various databases, the plat, the maintenance logs, the signs.
- The district closed on the 11-acre property in December.
- Coming out of the holidays, with COVID concerns, half the staff is working in the office, while the other half works from home, we plan to do this to the end of January.

**Item was discussion only; no action was taken.**

### **Closed Executive Session**

The Board of Managers met in closed Executive Session as authorized per the Texas Open Meetings Act, to deliberate on real estate matters pursuant to Texas Government Code, Section 551.072.

The meeting adjourned to closed executive session at 12:24 p.m.

The open meeting reconvened at 1:02 p.m.

**Upon reconvening the open session, no action was taken.**

## **Consent Agenda**

**A motion was made by Chief Hudson, seconded by Mr. Simon, to approve the Consent Agenda, Items 6 through 9. The motion carried with all in favor.**

The meeting adjourned at 1:04 p.m.