

**MINUTES OF THE  
MONTGOMERY COUNTY EMERGENCY COMMUNICATION DISTRICT  
BOARD OF MANAGERS**

**SPECIAL MEETING**

**July 19, 2023**

CALL TO ORDER  
CALL OF ROLL

PRESENT:                      Paul Virgadamo, President  
                                     James Simon, Member  
                                     Doug Adams, Member  
                                     Larry Foerster, Legal Counsel  
                                     Chip VanSteenberg, Executive Director

After a roll call by the Board President establishing a quorum was present, the meeting was called to order at 12:00 p.m. by President Virgadamo.

The meeting agenda, which was posted in accordance with the Texas Government Code, Chapter 551, was presented.

Agenda folders containing data relating to agenda items had been furnished to Board Members prior to the meeting of the Board.

Agenda items were considered by the Board. The action taken concerning such items is shown on the official Board Action Sheet attached hereto and made a part of these Minutes.

After all business properly brought before the Board had been considered, the Board Meeting adjourned.

*These minutes were approved at a specially scheduled board meeting on September 20, 2023.  
If needed, an official, signed copy may be obtained at the MCECD office.*

## **OFFICIAL MINUTES OF THE MCECD BOARD OF MANAGERS**

### **Public Comments**

No one requested to address the Board.

### **Consent Agenda**

**A motion was made by Mr. James Simon, seconded by Assistant Chief Doug Adams, to approve the Consent Agenda in its entirety, items 1 through 2. The motion carried with all in favor.**

### **Selecting a Primary Depository Financial Institution and Authorizing the Executive Director to Negotiate a Contract for Bank Depository Services, Collateral Agreement, and Safekeeping**

Mr. Chip VanSteenberg, Executive Director, reported the district issued a request for applications for bank depository services in order to select a primary depository financial institution for a multi-year term. Valley View Consulting assisted the district in the solicitation and review of the applications. Mr. VanSteenberg introduced Mr. Tim Pinon with Valley View Consulting.

Mr. Pinon discussed the process and presented an analysis of the responses to the request for applications.

The staff and Valley View recommend the application from First Financial Bank, N.A., based on the following:

- No bank fees
- Higher projected interest earnings
- Indexed interest rate, versus a bank managed rate
- Safekeeping services with a proved track record

Mr. Virgadamo noted the action item and requested a motion.

**Assistant Chief Adams made the motion to approve the selection of First Financial Bank N.A., and to authorize the executive director to negotiate a contract for bank depository services, collateral agreement, and safekeeping agreement. Mr. Simon seconded the motion.**

**The motion carried with all in favor.**

### **Status of the Next Generation 9-1-1 Project**

Mr. VanSteenberg reported on the Next Generation 9-1-1 Project, reviewing the project milestones and the project summary.

**Discussion only, no action taken.**

### **Executive Director's Report on Items of Community Interest for which no action will be taken**

Mr. VanSteenberg reported on:

- June 2023 Call Report and Answer Times
- Mrs. Andrea Shepard reported on the status of Panic Button and the ISDs

**Discussion only, no action taken.**

**Adjourn Meeting**

Mr. Virgadamo noted the action item and requested a motion.

**Assistant Chief Adams made the motion to adjourn the meeting. Mr. Simon seconded motion.**

**The motion carried with all in favor.**

The meeting adjourned at 12:46 p.m.