

**MINUTES OF THE
MONTGOMERY COUNTY EMERGENCY COMMUNICATION DISTRICT
BOARD OF MANAGERS**

REGULAR MEETING

August 3, 2020

CALL TO ORDER
CALL OF ROLL

PRESENT: Paul Virgadamo, President
Robert Hudson, Vice President
Ryan Gable, Secretary
James Simon, Member
Chip VanSteenberg, Executive Director

After a roll call by the Board President establishing a quorum was present, the meeting was called to order at 12:00 p.m. by President Virgadamo.

The meeting agenda, which was posted in accordance with the Texas Government Code, Chapter 551, was presented.

Agenda folders containing data relating to agenda items had been furnished to Board Members prior to the meeting of the Board.

Agenda items were considered by the Board. The action taken concerning such items is shown on the official Board Action Sheet attached hereto and made a part of these Minutes.

After all business properly brought before the Board had been considered, the Board Meeting adjourned.

*These minutes were approved at regularly scheduled board meeting on September 16, 2020.
If needed, an official, signed copy may be obtained at the MCECD office.*

OFFICIAL MINUTES OF THE MCECD BOARD OF MANAGERS

Public Comments

No one requested to address the Board.

Appointment of Mr. Richard Tramm by the Cities of Montgomery County to fill the unexpired term ending September 30, 2020

Mr. VanSteenberg introduced Mr. Richard Tramm, newly appointed by the mayors of Montgomery County to serve out the remaining term previously held by Mr. Jack Yates.

Mr. James Simon made the motion to acknowledge the appointment of Mr. Richard Tramm. Constable Ryan Gable seconded the motion. The motion carried with all in favor.

Sworn Statement and Oath of Office

Mr. VanSteenberg noted Ms. Terri Gill would administer the Sworn Statement and Oath of Office to Mr. Tramm.

No action was taken

Montgomery County Sheriff's Office request under the PSAP Improvement Program for construction related to IT support

Mr. VanSteenberg stated the Montgomery County Sheriff's Office has requested \$15,000 for construction in their PSAP. The funds will provide working space for on-site support from a software provider. MCECD will oversee the construction and will pay the contractor directly.

Chief Robert Hudson made the motion to approve the Montgomery County Sheriff's Office request under the PSAP Improvement Program. Mr. Simon seconded the motion. The motion carried with all in favor.

Nominations to the Board of Trustees of the Texas Municipal League Intergovernmental Risk Pool

Mr. VanSteenberg stated the district is a member of the TML IRP, and as such, may submit nominations for the Board of Trustees.

Mr. Simon made the motion to nominate the incumbent in each of the four positions up for election this year. Constable Ryan Gable seconded the motion. The motion carried with all in favor.

Executive Director's Report on Items of Community Interest for Which No Action will be Taken

Mr. VanSteenberg discussed the following items:

- We are nearing the end of the Vesta software and hardware upgrades, a few more servers remain.
- Anticipate resuming a normal work schedule, after making adjustments for COVID-19, minimizing exposure.

- Work continues on the planning study, at the next board meeting we will review the current 9-1-1 situation and lay out parameters for moving forward, including examining the land purchase, and a multi-jurisdictional plan.

Item was discussion only; no action was taken.

Consent Agenda

A motion was made by Vice President Hudson, seconded by Mr. Simon to approve the Consent Agenda, Items 6 through 10. The motion carried with all in favor.

The meeting adjourned at 12:07 p.m.